



# Minutes

## Community Engagement Forum Partnership Board (Southern)

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Venue:	Community House, Selby
Date:	Wednesday 27 July 2016
Time:	7.15 pm.
Present:	<u>District and County Councillors</u>  Councillors M Jordan (Chair), C Pearson (Vice Chair), D Peart and D White.  <u>Co-opted Members</u>  Dave Perry, Steve Laursen and Gillian Ivey.
Apologies:	Councillors C Lunn and co-opted member Kathleen Walton.
Officers present:	Chris Hailey-Norris - Selby District Association of Voluntary Service (AVS) Officer, Janine Jenkinson - Democratic Services Officer, (Selby District Council).
Public:	1

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### 1. DISCLOSURES OF INTEREST

Councillor D White informed the Partnership Board that she was involved with Cridling Stubbs Village Hall, and therefore she would withdraw from the meeting during the consideration and vote on the Cridling Stubbs Village Hall funding application.

### 2. MINUTES

The Partnership Board considered the minutes of Southern CEF Funding Sub-Committee held on 14 April 2016.

The Partnership Board considered the minutes of the Southern CEF Partnership Board held on 14 April 2016.

The Partnership Board considered the minutes of the Southern CEF Forum meeting held on 9 June 2016.

With regard to the minutes of the Forum meeting held on 9 June 2016, it was noted that Gillian Ivey had not been present for the meeting and therefore should be removed from the attendance list. It was noted that Kathleen Walton had been present at the meeting, and therefore should be added to the attendance list.

**RESOLVED:**

- I. To approve the minutes of the Southern CEF Funding Sub-Committee held on 14 April 2016.**
- II. To approve the minutes of the Southern CEF Partnership Board held on 14 April 2016.**
- III. To approve the minutes of the Southern CEF Forum meeting held on 9 June 2016, subject to the amendments as set out above.**

**3. CO-OPTED BOARD MEMBER VACANCY**

The Partnership Board considered the co-opted member vacancy.

The Democratic Services Officer informed the Board that an email from co-opted member Kathleen Walton had been received. Kathleen advised that she had not been able to attend Partnership Board meetings recently and she would relinquish her position if the Board wished to co-opt somebody in her place.

The Partnership Board asked the Democratic Services Officer to contact Southern CEF parish clerks regarding the vacancy, to ask if any members of the community would be interested in being co-opted to the Southern CEF Partnership Board.

Partnership Board members were encouraged to promote the Southern CEF and contact anyone they knew that may be interested in becoming a co-opted member of the Board.

**RESOLVED:**

- I. To ask the Democratic Services Officer to contact Southern CEF parish clerks regarding the vacancy on the Southern CEF Partnership Board.**

- II. **To ask Partnership Board members to promote the Southern CEF with a view to seeking candidates to fill the co-opted member vacancy.**

#### **4. FEEDBACK FROM THE RECENT COMMUNITY ENGAGEMENT FORUM**

The Chair reported that the last Community Engagement Forum had been held on Thursday 9 June 2016. Representatives from North Yorkshire Police, Selby Parish Nurses, Social Prescribing Service (Selby), Dementia Forward, and Carers Count had been in attendance. The focus of the meeting had been 'carers count'.

The Board was informed that the Forum had been well attended and a number of questions and issues had been raised with the representative speakers.

Some discussion took place regarding the Social Prescribing Service. Board members noted that the service was due to come to an end in September. Members said they would be keen to support the future of the service. The AVS Officer suggested that he draft a project funding proposal, setting out how the Southern CEF could assist the Social Prescribing Service, for consideration at the next Partnership Board meeting.

#### **RESOLVED:**

- I. **To note the feedback provided.**
- II. **To ask the AVS Officer to draft a Social Prescribing Service project funding proposal for consideration at the next Partnership Board meeting.**

#### **5. COMMUNITY DEVELOPMENT PLAN**

The AVS Officer reported that the Southern CEF had sponsored the Selby and Goole Community Pride Awards - Volunteer of the Year Award. A member of the Southern CEF would be invited along to the event held in November at Drax Sport and Social Club. Board members' were encouraged to submit nominations via the on-line form.

The AVS Officer provided the Board with an update on the following priorities of the Southern Community Development Plan (CDP):

#### **Youth Provision**

The AVS Officer informed the Board that a flyer advertising the free youth events taking place during the summer holidays had been distributed across the Southern CEF area. Lesley Senior (Bee-Able) reported that an event would be held at Drax Sport and Social Club on 8 August 2016 and an event would be held in Hambleton on 22 August 2016. The other sessions would be held during the summer holidays in 2017.

## **Transport**

The Partnership Board was informed that North Yorkshire County Council had created a marketing role for Community Transport initiatives across the District.

The AVS Officer reported that a new Chief Officer, AVS had been appointed and work was commencing on a strategic review of community transport provision.

There was some discussion regarding the loss of a bus service in Cridling Stubbs. Councillor D White, the Ward Councillor agreed to carry out a survey of local residents in order identify the need for a bus service in the village. Gillian Ivey agreed to offer assistance with the survey.

In relation to the Southern CEF CDP, the AVS Officer suggested that to enhance the CDP, a paragraph outlining the overall aims, ambitions and objectives be inserted into the document.

### **RESOLVED:**

- I. To note the update.**
- II. Councillor D White to undertake a survey of residents in Cridling Stubbs regarding the need to provide bus transport provision.**
- III. The AVS Officer to include a paragraph in the CDP document outlining the overall aims, ambitions and objectives of the Southern CEF CDP.**

## **6. SOUTHERN CEF ANNUAL IMPACT REPORT 2015-16**

The AVS Officer presented the Southern CEF Annual Impact Report 2015-16.

Board members requested an update in relation to the funding awarded to Little Smeaton Parish Council. The Democratic Services Officer agreed to provide an update at the next Partnership Board meeting.

The Partnership Board thanked the AVS Officer for the good report.

### **RESOLVED:**

- I. To endorse the Southern CEF Annual Impact Report 2015-16.**
- II. To ask the Democratic Services Officer to provide an update regarding the Little Smeaton Parish Council funding, at the next Partnership Board meeting.**

## **7. SOUTHERN CEF IMPACT / PROVIDING VALUE FOR MONEY**

The Partnership Board considered how the Southern CEF could maximise its impact. There was some discussion about themes for future Forum meetings and housing was suggested as a possible theme.

The Chair suggested that a 'funding event' be arranged for the next Forum meeting. The AVS Officer explained that he would encourage applicants to complete a project brief prior to the event; applicants could then be invited to the funding event to discuss their project proposals.

It was agreed that the AVS Officer be asked to make arrangements for a 'funding event', and to produce a promotional flyer, indicating that the CEF was looking to support projects and provide funding from £2,000 up to £10,000.

### **RESOLVED:**

- I. To endorse the Southern CEF Annual Impact Report 2015-16.**
- II. To ask the AVS Officer to arrange a funding event and a promotional flyer for the next Forum meeting.**

## **8. MARKETING AND PUBLICITY**

There were no matters discussed under this item.

## **9. BUDGET UPDATE**

The Board considered the latest Southern CEF budget update, as provided in the agenda.

Members welcomed the new format of the budget update and said it was much clearer and easier to understand than it had been previously.

### **RESOLVED:**

- To note the budget update.**

## **10. FUNDING APPLICATIONS**

The Funding Sub-Committee had met prior to the Partnership Board and had considered the following applications:

### **Horton Housing Association**

Councillor Pearson reported that the application was for £570 to promote a Gypsies, Roma, Travellers, and Showpeople (GRTS) celebration for GRTS History Month. The aim of the project was to engage different generations of the GRTS community, to extend knowledge and understanding of GRTS culture and promote understanding and value of the cultural diversity and commonality. The

focus of the celebration would be based around culture and traditions around cooking and recipes, this included creating a GRTS recipe book.

Partnership Board members considered the application and agreed to recommend that the application be approved on the grounds the application met the Allocation of Funding Framework criteria, specifically:

- The grant would benefit one or more defined groups in the Southern CEF area.
- The application met the following objectives in the Southern CEF CDP:
  - Loneliness and Isolation
  - Youth Provision

The Partnership Board agreed that £570 grant funding be approved.

### **West Haddlesey Parish Meeting**

Councillor Pearson reported that the application was for £3,600 to install 3ft low-level 'birdsmouth' fencing. Mr Giles Bennett, Clerk of West Haddlesey Parish Meeting had attended the Funding Sub-Committee and had explained that there was a tendency for drivers to speed up in the area and the presence of a fence would discourage this by providing clear delineation. The fence would also improve the overall appearance of the village.

Councillor Pearson informed the Board that the Funding Sub-Committee had considered the application and agreed to recommend that the CEF provide a proportion of the funds and the remaining funding be raised from other sources; the Sub-Committee had agreed to recommend £2,700 project funding be approved.

The Partnership Board consider the recommendation of the Funding Sub-Committee and agreed that £2,700 project funding be approved on the grounds the application met the Allocation of Funding Framework criteria, specifically:

- The project funding would benefit the Southern CEF area and residents of the area.
- The project met the following objectives in the Southern CEF CDP:
  - Raising the Awareness of the Southern CEF
  - Transport (Highway Safety)

The Partnership Board agreed that £2,700 project funding be approved.

### **Carlton-in-Snaith Community Primary School**

Councillor Pearson reported that the application was for £5,000 to provide a 'community hub'. Mrs K Pierce and Mr J Wood, School Governors of Carlton-in-

Snaith Community Primary School had attended the Sub-Committee meeting and had explained that the 'hub' could be used for 'meetings, learning, communicating, inspiring, connecting and motivating; in addition to lending a book'. The hub would provide a space where members of the community could interact with each other and learn from/support each other. The project funding would be used for capital investments to make the space functional, this would include purchasing: a fence, IT equipment, librarian software, and blinds.

Councillor Pearson informed the Board that the Funding Sub-Committee had agreed to recommend that the CEF provide a proportion of the funds and the remaining funding be raised from other sources; the Sub-Committee agreed to recommend £3,750 project funding be approved.

The Partnership Board considered the recommendation and agreed to approve £3,750 project funding on the grounds the application met the Allocation of Funding Framework criteria, specifically:

- The project funding would benefit the Southern CEF area and residents of the area.
- The project met the following objectives in the Southern CEF CDP:
  - Loneliness and Isolation
  - Youth provision
  - Transport
  - Increased awareness of the Southern CEF

The Partnership Board agreed that £3,750 project funding be approved.

*Following her declaration of interest, Councillor D White left the room before consideration of the next funding application, she did not return to the meeting.*

### **Cridling Stubbs Village Hall**

Councillor Pearson reported that the application was for £3,500 to fix a leak in the roof of Cridling Stubbs Village Hall. Mr Robert Klaasen, Chair of Cridling Stubbs Village Hall had attended the Funding Sub-Committee meeting and explained that the leak was jeopardising the use of the Hall and planned community events. Mr Robert Klaasen had explained that the whole community would benefit from the maintenance of the roof and it would enable a range of community events, activities and services to take place. He had stated that without the funding to fix the leak, it was likely the Hall would close and the planned events would be cancelled.

Councillor Pearson informed the Board that the Funding Sub-Committee had considered the application and agreed the CEF should provide a proportion of the funds and the remaining funding be raised from other sources; the Sub-Committee agreed to recommend £2,750 project funding be approved.

The Partnership Board consider the recommendation of the Funding Sub-Committee and agreed that £2,750 project funding be approved on the grounds the application met the Allocation of Funding Framework criteria, specifically:

- The project funding would benefit the Southern CEF area and residents of the area.
- The project met the following objectives in the Southern CEF CDP:
  - Loneliness and Isolation
  - Youth provision

The Partnership Board agreed that £2,750 project funding be approved.

**RESOLVED:**

- I. **To approve £570.00 grant funding to Horton Housing Association.**
- II. **To approve £2,700 project funding to West Haddlesey Parish Meeting.**
- III. **To approve £3,750 project funding to Carlton-in-Snaith Community Primary School.**
- IV. **To approve £2,750 project funding to Cridling Stubbs Village Hall.**

**11. NEXT MEETING**

**RESOLVED:**

**To note that the next Southern CEF Partnership Board meeting would be held on 20 October 2016 and the next Forum would be held on 8 December 2016.**

The Chair closed the meeting at 8.45 p.m.

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